

# BOROUGH OF NEW HOPE

123 New Street, New Hope, PA 18938 Phone (215) 862 3347; Fax (215) 862-8022

## USE AND OCCUPANCY PERMIT & USE REGISTRATION APPLICATION

Date Received \_\_\_\_\_ Zoning Fee \_\_\_\_\_ Building Fee \_\_\_\_\_ Closing Date \_\_\_\_\_

PERMIT NUMBER \_\_\_\_\_ SCHEDULED FOR: \_\_\_\_\_

Property Address \_\_\_\_\_

Unit and/or Suite and/or Apartment Number \_\_\_\_\_ TMP# \_\_\_\_\_

### SECTION 1: TYPE OF APPLICATION (check appropriate condition)

\_\_\_\_ Property Sale/Transfer of Ownership \_\_\_\_\_ Change in Use/Occupancy Class

\_\_\_\_ Property Rental/ Change in Tenant \_\_\_\_\_ New Use

### SECTION 2 OCCUPANCY CLASSIFICATION/USE GROUP INFORMATION

Zoning District (circle one) R-1, R-2, R-B, R-C, PUD, CC, LC, SC, LI, MU, PRD

Historic District (Circle one) Yes No Flood Zone (circle one) Yes No

Original Uses prior to this request (Applicant must list all original uses by address at the property)

1. \_\_\_\_\_
2. \_\_\_\_\_

Proposed change(s) to the above listing

(Applicant must list use changes(s) by number and address listed above)

1. \_\_\_\_\_
2. \_\_\_\_\_

### SECTION 3: PRESENT PROPERTY OWNER

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Daytime or Cell Phone # \_\_\_\_\_

E-mail \_\_\_\_\_

### SECTION 4: PROPERTY SALE/BUYER

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Daytime or Cell Phone # \_\_\_\_\_

E-mail \_\_\_\_\_

### SECTION 5: PROPERTY RENTAL-CHANGE OF TENANT

Residential Use-Resident's Name \_\_\_\_\_

Commercial Use-Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Daytime Phone or Cell# \_\_\_\_\_ E-mail \_\_\_\_\_

### SECTION 6: PROCESSING STATUS

#### APPLICANT

#### SIGNATURE

#### PRINT NAME

Owner \_\_\_\_\_

Buyer/Tenant/Agent\* \_\_\_\_\_

*\*By signing this application, I hereby certify that I am the owner or equitable owner or that I am authorized by the owner or equitable owner to make this application as his/her agent. Proposed Tenant must provide a copy of the lease.*

#### BOROUGH

#### SIGNATURE

#### DATE

Zoning Officer \_\_\_\_\_

Building Official \_\_\_\_\_

